

Eisner Memorial Library 84 West Front Street Red Bank, NJ 07701

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Board Meeting Minutes of the Trustees Meeting Date: June 22 , 2023 | Time: 6:30pm | Location: West Room

- I. Call to Order: 6:30pm
- II. Open Public Meetings Act: Let the minutes reflect that, in compliance with the Open Public Meetings Act, notice of this meeting has been provided by notifying via email the Asbury Park Press, the Two River Times and redbankgreen and by filing the same with the Borough Clerk on January 12, 2023.
- III. Roll Call: Sara Siegler, Jim Whyte, Sarah Corrado, John Jackson, Luigi Laugelli, Ann Goldman, Robin Gedrich (via phone), Sue Viscomi, Stephen Hecht. Absent: Jared Rummage, Mayor Portman.
- IV. Approve Board Meeting minutes
 - A. Approve May 18, 2023 Regular Board Meeting Minutes: Motion by Sarah Corrado, 2nd by Stephen Hecht. Abstain: None. Absent: Jared Rummage, Mayor Portman. All in Favor. Motion carried.
- V. Treasurer's Report
 - A. **Bill List – Action Item: 17,778.10:** Motion by Sue Viscomi, 2nd by Jim Whyte. Abstain: None. Absent: Jared Rummage, Mayor Portman. All in Favor. Motion carried.
- VI. Director's Report:

CURRENT PROJECTS

NJCBG: Progress on the bathrooms continues. This week we were awaiting the inspection of the plumbing and electrical work in the bathrooms, which has been completed. Work will resume next week, with the floor being laid and additional work on the bathroom being done. Front doors are being ordered; the anticipated installation is in early August. Demolition of the existing interior door frame will take place a week before the new door installation. Permits for the elevator are being obtained, and the wait time for the elevator car is 3-4 months.

Fire Door: The work on the old decaying Fire Door has been completed, and a new door has been installed.

Roof: Jottan Roofing once again visited the Library to check on the job. They sealed an area around the HVAC, which was not done correctly, and inspected the joint points at the elevator shaft. We await the delivery of new ceiling tiles and more rain to ensure the work was done correctly.

Meeting Room Leak: We have contacted a handful of vendors to obtain the three necessary quotes to proceed with this project.

Library Centennial Celebration: The Foundation and Library are planning events for the Library's Centennial Celebration. We are finalizing the 100th Logo and beginning the planning for the Library's side of events. The Foundation is planning several fundraisers.

NJLA & NJALA Conferences: The staff was delighted to be able to attend the NJLA and NJALA conferences. The programs and keynotes attended were great, and it was a big staff boost to learn new things, meet colleagues in person, and be out of the library. A big thank you to the board for making that possible. Staff are already thinking about programs and poster presentations to put together for the 2024 conference.

IMLS Grant: We have put the order through for the hybrid equipment, and items are slowly coming in. We are just waiting for the work done in the meeting room to proceed.

Exterior Painting: We are working with DPW to scale back some of the overgrowths of Poison Ivy and other vegetation on the Library's East Side to proceed with painting the exterior of the building. This work is also waiting for the Meeting Room repairs to be completed before proceeding.

Library Assistant: Our new hire started earlier this month and has been training with various staff on Circulation, Reference, and in the Children's room.

AEDs: The Library is looking into installing AEDs in the building and is shopping around for quotes.

Support Budget Resolution 1332!: Please call or email your state legislators and ask them to support Budget Resolution 1332, which will restore per capita state aid funding for libraries. For the Red Bank Public Library, this would increase our state aid by close to \$10,000.

SERVICES AND PROGRAMMING

Spanish Language Driver's Ed Course: The first class for the Written Exam Driver's Ed course was entirely full, with 11 people in person and three members of the public attending via Zoom. There was such an interest in this class that we also developed a waiting list that, in a day, has over nine people on it. Itzel and I are looking to find funders to develop a second offering of this course. This is the only Spanish Language Driver's Ed Course available in the State. We are also looking into developing courses in Spanish for the High School Equivalency Exam to continue assisting our Spanish Speaking population.

Eisner Opportunity Lab: The Eisner Opportunity lab will host its first Children's Program. On July 5th, Victoria will host Roblox Game Design for students ages 7-10. In the class, students will learn how to program their own games on one of the world's most giant online game and game creation platforms.

Banned Books: The Library's Banned Book discussion was presented — with updated information— at the T. Thomas Fortune House to a great-sized audience.

Petting Zoo: One of our most popularly attended events has been rescheduled! On July 22, the Petting Zoo in the Backyard will be available from 10:30 - 12:30 pm.

Summer Reading: Summer Reading kicks off on June 24th with a lego themed bash! Stop by to party with Legos all over the Library! Throughout the Summer, the library will have project carts set up in the Adult/Young Adult area & Children's Room with a self-directed project to work on in the library or to take home. Projects change weekly. Activities include Kindness Rocks, Note of Kindness, Puzzle Swap, and more.

Pop Up StoryTime in the Park: Story Time has been moved to the park due to the meeting room being closed for construction. It has been very successful (nearly 100 people in the past two weeks) and we appreciate DPW opening the bathrooms for us and ensuring the landscapers don't interfere with the program.

Summer Hiatus: Some of our programs take a summer hiatus, and others end due to lack of attendance. Power Play and Conversational Spanish are on hiatus until the Fall. Chair Yoga has been replaced with a second offering of Friday Dance Fitness.

RELATIONSHIP WITH THE BOROUGH

DPW: DPW has assisted with repainting the yellow lines in the parking lot, although visitors continue to park in nonexistent spaces. DPW has also been extremely helpful with our Pop Up Story Time in the Park, ensuring that facilities are unlocked and cleaned and working with the Library to ensure no disruptions to our storytime.

Recreation: We want to thank Recreation for putting on a lovely Pride in the Park once again. We could attend, provide giveaways, and advertise Library services to at least 200 individuals. We will also assist the Recreation Department with their Drag Queen Open Mic Night. We also want to thank Recreation for putting on a fantastic Juneteenth Celebration.

Senior Center: We stopped by the Senior Center's Grand Reopening and congratulated Jackie and Wilhelmina on their wonderful new facility. We also discussed future programming opportunities. Linda Hewitt also delivered materials for the Senior Center Book Club, which has restarted.

Count Basie Theater: We are working with Count Basie and Recreation to develop an even larger Hispanic Heritage festival in the community.

RBPL IN THE PRESS

TapInto: Continues to publish our weekly newsletter.

CORRESPONDENCE

- The Board was notified that a new Red Bank Resident dropped off a package of chocolates and a note thanking the staff for assisting her with moving cross country and providing library services.
- The Board was notified that a resident sent a letter asking the Library to remove its Pride Flag.

VII. President's Report: Sara Siegler commended Eleni on her NJLA seminar regarding NJ History and Jimmy Hoffa.

VIII. Committee Report:

- A. Personnel: No meeting
- B. Buildings and Grounds: No meeting
- C. Finance: No meeting
- D. Policy Review Ad Hoc Committee: No meeting
- E. Strategic Plan Ad Hoc Committee: No meeting

IX. Foundation Report: None.

X. Old Business: None.

XI. New Business: None.

XII. Adjournment: 6:49pm Motion by Luigi Laugelli, 2nd by Sarah Corrado. Abstain: None. Absent: Jared Rummage, Mayor Portman. All in Favor. Motion carried.

Respectfully submitted,

Candyce Valor