

Board Meeting of the Trustees

Meeting Date: August 15, 2019 Meeting Time: 6:30 pm Location: Meeting Room

- I. Call to order at 6:33 pm.
- II. Open Public Meetings Act - read by Ann Ciabattoni.
Let the minutes reflect that in compliance with the Open Public Meetings Act, notice of this meeting has been provided by notifying the Asbury Park Press, the Two River Times, redbankgreen, and by placing a notice on the bulletin board at the Library and Borough Hall and filing same with the Borough Clerk on January 1, 2019.
- III. Roll Call - In attendance: Ann Ciabattoni, Ann Goldman, Stephen Hecht, Kathy Horgan, Jared Ramage, Grace Sapphire, Sara Siegler, Suzanne Viscomi, Jim Whyte.
Not in attendance: Mayor P. Menna, Joan Rothwell.
Staff attending: Eleni Glykis
- IV. Approve Board Meeting Minutes:
July 20, 2019 Board Meeting Minutes approved.
Moved by Stephen Hecht. Seconded by Ann Ciabattoni.
Abstained: Ann Goldman, Mayor P. Menna, Jared Ramage, Sara Siegler, Suzanne Viscomi, Jim Whyte.
Motion carried.
- V. Treasurer's Report - None
- VI. Director's Report
 - A. Current Project Updates:
 1. Buildings and Grounds -
The wooden stairs have been outfitted with grip tape. Terrance Walton from DPW assured us that this is a temporary fix while he works on a more permanent solution. The lighting issue at the base of the stairs, and the pavers and cracked parking lot are also being looked at by DPW.
 2. Construction Bond Grant -
The Library has reached out to three architects requesting a quote for our elevator, bathrooms, and front door. The architects are DG Group from New Brunswick.
 3. Elevator:
The elevator has been temporarily fixed. The part that needs to be replaced is obsolete and Jersey Elevator is working with the Canadian Vendor to find a replacement.
 - B. Services and Programming:
 1. National Night Out -
The Library participated in National Night Out. We offered face painting, tattoos, and making your own button with the button maker. The event was moved to Count Basie Park and had a large turnout. Next year, we might add Library Card signups to the event.
 2. Hispanic Heritage Month -

The Library will have displays along with a movie night. We are also working to have Grupo de Danza Jaritizi under the instruction of Maestra Marlene De La Rosa Lopez come to the Library to perform on Wednesday evening, October 9th. It is a children's dance group featuring traditional dances from the various states of Mexico. Each region of Mexico has their own traditional dance which has been influenced by local folklore.

C. Outreach:

1. Libraries = Success

The Library was selected to participate in the Libraries = Success Program.

Even though we are working with the school district to make signing up for a library card part of the school applications, we still think participating in the program will be both beneficial for the school and the library.

2. Census 2020 -

Eleni reached out to her local Assemblywoman, Yvonne Lopez, regarding the Census and the Monmouth County Sheriff's Department's actions that could potentially hurt our families in town. Eleni will meet with Ms. Lopez' Legislative Director. We were also approached by State Senator Vin Gopal at National Night Out to reach out to him regarding the Census.

3. Two River Theater -

Eleni had a meeting with Hannah Walker, Institutional Marketing Manager of the Two River Theater to figure out ways to work together. We are looking at applying to NEA's Big Read with a book that goes along with a play in their 2019/2020 season.

D. Relationship with the Borough:

1.. HRAC -

We have made a strong connection with the Human Relations Advisory Council. They want to sponsor a Let's Talk About Race Program, and will also work on the Census with us.

E. Local History Room:

We would like to rework the availability of this room to make it more available to patrons. Local History was listed as a focus area in the Strategic Plan. However, if the room is inaccessible and the bulk of the material is not searchable, it's not useful. A lot of the images have been digitized, so it's a matter of looking at how to get it up from the Web.

F. Young Adult Services

Attracting teenagers is always a challenge, so we have put together a survey to see what teens want. We will work with April Bunn to distribute to teens. We would also like to change the policy for how teens can get library cards. We will work on this with the Policy Committee.

G. Consortium and Memberships:

1. Reciprocal Borrowing Agreement with Middletown -

Eleni wants to reach out to the Middletown Library and provide them with the reciprocal borrowing agreement. The agreement would not provided Middletown residents with

access to LMxAC materials and libraries, but it will give the residents the opportunity to use materials from this library and vice versa.

H. Financial materials and circulations statistics - will be in the September packets.

VII. President's Report -

- A. Ann Ciabattone received an email from David Pascale from HRAC regarding the desire for more diversity within the committees in town. He requested that committee members complete an online survey.

VIII. Committee Reports

- A. Personnel Committee - None
- B. Buildings and Grounds Committee - None
- C. Finance Committee - None
- D. Policy Review Ad Hoc Committee -
 - A. Committee received email of Town's Handbook.
- E. Strategic Plan Ad Hoc Committee - None

IX. Foundation Report - None

X. Old Business - None

XI. New Business

- A. Jared Ramage spoke about the Bond Referendum Project that will be voted on Election Day, Nov. 5, 2019. He will have the first public meeting at the Library on Thursday, August 29th.

XII. Public Portion - None

XIII. Adjournment at 7:10pm.

Moved by Sara Siegler. Seconded by Suzanne Viscomi. Motion carried.

The next Board of Trustees meeting will be held on Thursday, September 19, 2019 at

6:30 pm. Please notify Eleni Glykis with a copy to Ann Ciabattone at your earliest convenience if you will not be able to attend.

Respectfully submitted,
Grace Saphire