

Board Meeting of the Trustees

Meeting Date: April 18, 2019 Meeting Time: 6:30 pm Location: Meeting Room

- I. Call to order at 6:30 pm.
- II. Open Public Meetings Act - read by Ann Ciabattoni.
 - a. Let the minutes reflect that in compliance with the Open Public Meetings Act, notice of this meeting has been provided by notifying the Asbury Park Press, the Two River Times, redbankgreen, and by placing a notice on the bulletin board at the Library and Borough Hall and filing same with the Borough Clerk on January 1, 2019.
- III. Roll Call - In attendance: Ann Ciabattoni, Ann Goldman, Stephen Hecht, Kathy Horgan, JT Pierson (6:33 pm), Joan Rothwell, Grace Sapphire, Sara Siegler, Suzanne Viscomi, Jim Whyte.
Not in attendance: Mayor Menna, Jared Ramage.
Staff attending: Eleni Glykis, Candyce Valor.
- IV. Approve Meeting Minutes
 - a. March 21, 2019 Board Minutes approved.
Moved by: Ann Goldman. Seconded by: Suzanne Viscomi.
- V. Treasurer's Report - no report
- VI. Director's Report
 - a. Current Project Updates:
 - Buildings and Grounds:
Eleni Glykis met with the architects regarding the Children's Room. More suggestions were provided by staff and trustees in attendance.
 - Rotary Grant: Barbara Pickell is applying to the Rotary Grant for the purchase of televisions and stands. These televisions will be used in the Eisner Room and the West Room to allow for presentations, and increase our ability to provide Teen Game Nights at the Library.
 - Dollar General Youth Literacy Grant:
The Library is looking into applying to the Dollar General Youth Literacy Grant to get Playaway Launch Pad. Playaway Launch pads are pre-loaded with content for kids, teens, and adults. They are designed with a simple, easy to use interface and are 100% secure.
 - Adult Services Room:
The Microfilm machine and the Microfilm collection have been moved to the Tech Services Room to create another staff working area.
 - Sam 11 Upgrade:
Comprise Technologies and LMxAC reached out to see if we would be a test site for the newest Sam Computer PC and Print Management software.

- b. Staff Updates:
 - Linda Hewitt will have a poster presentation on Historic Walking Tours at the NJLA conference at the end of the month.
- c. Services and Programming:
 - Mahjong Thursdays:
This is a new program requested by the public. It will be on Thursdays at 1:15 pm.
The program is open to all and no registration is required.
 - Spanish Language Classes:
Beginning in June, Jorge will offer conversational Spanish language classes at the Library. Classes will be held on Tuesday nights.
 - Town-Wide Clean Up:
The Library and the Environmental Commission will be participating in a Town-Wide clean up on April 27th starting at 8:45 a.m.
 - National Library Week:
The Library provided amnesty for all fines this week. Also, to celebrate Library Workers Day, baked goods and coffee were provided to the staff.
- d. Outreach
 - Public School System:
Eleni met with Luigi Laugelli and Dena Russo from Red Bank Primary School to discuss strengthening our partnership. We discussed walking trips to the Library and attending September Packet Pickup to register families for Library cards at the Middle and Primary Schools.
 - Apartment Complexes: The Library reached out to a number of apartment complexes to see if we can provide information regarding the Library to the residents.
 - Taking program on the road:
Linda Hewitt and Eleni Glykis have discussed taking some of the Library Programs on the road to different locations. We hope that by increasing our reach outside of the Library building, we may increase participation and awareness of the Library.
- e. Relationship with the Borough:
 - We received the National Library Week Proclamation on April 10th. Councilwoman Triggiano added remarks about the amazing programs the Library has to offer.
 - Eleni Glykis met with Dan Riordan to discuss IT-E-Rate Shared Services Agreement between the Borough and Public Schools and how it pertains to the Library. The Borough and Public Schools are looking to use the Library as a connection to build fiber links between the Primary and Middle Schools. This is the first time the Library is hearing of this connection. We need more information.
- f. Consortium and Memberships
 - LMxAC is undergoing a 3-year strategic plan. The Planning Committee is setting up goals and objectives for the next three years.

- LMxAC Trading Card Summer Program:
The Consortium is again doing another consortium-wide contest. Patrons will have to travel to 30+ LMxAC libraries to collect trading cards. Patrons who collect full decks will have their names entered in a drawing to win a prize.
- Lmx:
Few municipalities are interfering with library administration processes. It is recommended to have the statutes readily available and the 1958 Opinion 10 from the Attorney General.
- Lmx Delivery:
Lmx is looking into pricing out a delivery system for the coming fiscal year (7/2019-6/2020).

VII. President's Report

- a. New Jersey State Webinars will start in July.
- b. Ann Ciabattoni attended a meeting regarding N.J. Library Construction Bond in Wayne, NJ.

VIII. Committee Reports

- a. Personnel Committee - no meeting
- b. Buildings and Grounds Committee:
The committee met with the architects regarding the Children's Room.
- c. Finance Committee - no meeting
- d. Policy Review Ad Hoc Committee:
Policy Review will be brought to the Board at next month's meeting.

IX. Foundation Report

- a. The Foundation held a Fundraising meeting.

X. Old Business

Stephen Hecht had questions about the circulation statistics prepared each month for the Board packets.

XI. Adjournment at 7:02 pm.

Moved by Ann Goldman. Seconded by Sara Siegler. Motion carried.

***Next Board of Trustees meeting will be held on May 16th at 6:30 pm.
Please notify Eleni Glykis with a copy to Ann Ciabattoni at your earliest convenience if you will not be able to attend.***

Respectfully submitted,
Grace Sapphire