

Red Bank Public Library  
Eisner Memorial Library  
84 West Front Street Red Bank, NJ 07701  
Phone: 732-842-0690 Fax: 732-842-4191 Website: redbanklibrary.org

**Board Meeting of the Trustees Minutes**  
**Meeting Date: October 20, 2022 ~ Time: 6:30pm**  
**Location: Library Meeting Room**

- I. Call to Order: 6:31pm
- II. Open Public Meetings Act: Let the minutes reflect that, in compliance with the Open Public Meetings Act, notice of this meeting has been provided by notifying via email the Asbury Park Press, the Two River Times and redbankgreen and by filing the same with the Borough Clerk on February 22, 2022.
- III. Roll Call: Sara Siegler, Sue Viscomi, Stephen Hecht, James Whyte, Ann Ciabattoni, Kathy Horgan, Luigi Laugelli. Absent: Robyn Gedrich, Mayor Menna, Ann Goldman, Dr. Ramage.
- IV. Approve Board Meeting Minutes:
  - A. Approve September 15, 2022 Regular Board Meeting Minutes: Motion to approve Ann Ciabattoni, 2nd - Jim Whyte. Abstain: Stephen Hecht, Luigi Laugelli. Absent: Robyn Gedrich, Mayor Menna, Ann Goldman, Dr. Ramage.
- V. Treasurer's Report
  - A. **Bill List – Action Item: \$34,038.29** Motion to approve: Sue Viscomi, 2nd - Ann Ciabattoni. Abstain: Stephen Hecht, Luigi Laugelli. Absent: Robyn Gedrich, Mayor Menna, Ann Goldman, Dr. Ramage.
- VI. Director's Report:

**CURRENT PROJECTS**

**ARPA:** The Library mailer is complete and off to the presses! The turnaround time for the postcards is less than a week. In a couple of days, over 4000+ Red Bank households will receive the card addressing the various changes to services available at the Red Bank Public Library. We are still awaiting the arrival of a final YA table to house the two Macs in the system. Changes to our ILS system are complete, and we were able to catalog the Playaways, which are available for circulation; Ipads are soon to follow.

**Exterior Painting:** Painting of the Eisner home portion of the Library was completed in late September. The Library chose to stay with a similar color of the building. The fresh coat of paint provides a fresh look to the 200-year-old building. We were also complimented via social media by Jan Eisner. The new addition of outdoor seating on the front porch further complements the new fresh coat of paint to the exterior. On the advice of the Borough Architect, we waited to cap the exterior wooden windows and will be doing it shortly in a more piecemeal manner than previously planned. We are also applying to the Monmouth County Historic Commission to cover the remaining cost of painting the 1968 addition.

**NJCBG:** The Borough also approved the Bid for Salazar and Associates. The kick-off meeting with the Contactor is being scheduled, and we hope to start construction soon. In addition, the Library sent over the required paperwork to the State for reporting.

**96-98 West Front Street:** The fence screen on the adjacent property continues to pose a problem to Library patrons. The grommets and stakes of the new privacy screen are no longer secure, posing a pedestrian and vehicle hazard. Candyce Valor, Sue Viscomi, and I worked on securing the Library parking lot side. The Borough maintained the West Front Street side. They also notified the property owner and issued a summons. We also brought to the Borough's attention the poor drainage along the curb, which floods the sidewalk during heavy rainfall. This forces pedestrians to walk in the street.

**Building Safety:** Additional panic buttons are set up and functioning. The Library is also reaching out to the

emergency management office to schedule various safety drills for Library staff. Additional interest in the backyard space has resulted in unwanted patron behavior after hours. We have reached out to the Borough to add the Library to regular patrol. . We also want to work out adding additional trash receptacles to handle the increased garbage the backyard has accumulated.

**Election Day:** The Library once again will be a Borough polling location on election day. Regular library services will be offered throughout the day.

**Volunteer Reception:** The Library will again host a volunteer reception on December 2nd.

**Library Appropriation:** We can start working on the 2023 Library Budget, as the State released the equalized valuations earlier this month. We are happy to report that the Library appropriation saw an increase of \$94K

**Consortium News:** Eileen Palmer, LMxAC's Executive Director, will retire this year. The Consortium has hired Library Crossroads for its new Executive Director search. We expect that Eileen will remain a consultant post-December to assist the incumbent with the transition. During Eileen's tenure, LMxAC has grown to almost 40 member libraries spanning Middlesex, Monmouth, and Union Counties. There is also recent talk of additional Union County Libraries joining the Consortium. We hope several standalone Monmouth County Libraries will also participate in the future.

### **SERVICES AND PROGRAMMING**

**Eisner Opportunity Lab****Eisner Opportunity Lab:** The Eisner Opportunity lab continues to provide well-attended workshops and one-on-one tutoring sessions for residents in the area. On October 26th, we will be reoffering online security. iPad Basics for Seniors continues to be popular. Staff will be meeting to discuss the lab's future and focus. One area we want to highlight is small business and entrepreneurial support.

**School visits:** Sira Williams hosted RBMS 5th graders at the Library and also attended Red Bank Catholic Parent Education Night on 10/6.

**State Library to Host Celebration:** The [State Library Hosted NJSL+ Partners Literacy Project Celebration](#) at the Red Bank Public Library to mark the conclusion of the Pilot Program. Hubs, Spokes, and Access Navigators came together to celebrate and share stories of their experiences.

**Library Hours:** We will again be open three nights a week after a two-year pandemic-induced hiatus. The three nights are a welcome addition for the public as we have seen a significant increase in meeting room reservations and requests.

**Seed Library:** Matt Hershberger and Natalya Andrex will be moderating a LibraryLinkNJ Skill Share program about setting up a Seed Library on November 9th

**Libraries Ready for Anything:** On November 3rd, we will participate in a webinar with LibraryLinkNJ regarding our Teletalk Health Booth.

**Let's Talk About Race:** The award-winning program will focus on Asbury Park this month. Kay Harris and Lorraine Stone will share the history of how the famous seaside town fostered a legacy of racism, restrictions, and disenfranchisement.

**Halloween at Hogwarts:** We invite all witches, wizards, and muggles to the Library to celebrate Halloween with everyone's favorite wizard, Harry Potter. Crafts, games, and snacks will be available for a great time. Talks of hosting a haunted Library for 2023 are in the works.

**Historic Walking Tours:** The final walking tour of the season is coming up this November. The tours have been quite popular this year, and we've seen a dramatic increase in participation.

**Meditation Back at the Library:** Starting Tuesday, 10/18, at 6:30 p.m and repeating every first and third Tuesday of the month, join Dr. Liza Cherubini for Meditation in the meeting room.

**Financial Peace:** A new lunch and learn program to assist residents with financial troubles with financial Coach Amy Green takes place on Thursdays at noon. The program is also recorded and presented on the Library's

YouTube channel.

## **RELATIONSHIP WITH THE BOROUGH**

**Building and Grounds:** The rather rainy weather we've had caused damage to numerous ceiling tiles. We thank Terrence and Timothy from DPW for responding quickly to the situation. This is a roof leak that we have brought up repeatedly to the Borough that has yet to be addressed.

**Community Events:** The Library participated in the Hispanic Heritage Festival at Johnny Jazz park was a great success! We provided a free raffle to the community. StoryWalk book for October is *Goodnight Goon*, a petrifying parody of the classic *Goodnight Moon*.

On November 4th, Constituent services representatives from Assemblywomen Eulner and Piperno's office will be at the Library to provide information to the community on various topics.

**Fire Prevention Week:** A big thank you to the Red Bank Fire Department volunteers. They stopped by on October 15th with a fire truck for Fire Prevention week and provided an opportunity for residents to learn about fire safety and meet Red Bank's bravest.

## **RBPL IN THE PRES**

**TapInto:** [TapInto continues to share the Library's Newsletter.](#) [Scott Wingerter also featured an article covering our Hogwarts Halloween Celebration](#)

**centraljersey.com:** [Covered the council approving the Contractor for the ADA project.](#)

- VII. President's Report: Sara Siegler has asked administration to review the health insurance costs for FT employees as the state insurance premiums are rising in 2023 and the cost is extensive to employees. Eleni Glykis and Candyce Valor will review and update the finance committee with any concerns for the 2023 budget.
- VIII. Committee Report:
  - A. Personnel: no meeting
  - B. Buildings and Grounds: no meeting
  - C. Finance: 10/20 meeting at 6pm before the Board meeting. Discussion regarding the movement of Borough controlled Library capital funds without approval by the Library Board.
  - D. Policy Review Ad Hoc Committee: no meeting
  - E. Strategic Plan Ad Hoc Committee: no meeting
- IX. Foundation Report: The foundation is working on recruitment events and the annual appeal.
- X. Old Business: Stephen Hecht asked about lights for the stairs now that they have been replaced. We are looking into options but waited until the railings and building was painted before pursuing this project.
- XI. New Business:
  - A. Amending Resolution 22-13: Repairing and Refurbishing Eisner Home Window and Door Frames. Motion to approve Sue Viscomi, 2nd - Ann Ciabattoni. Abstain: None. Absent: Robyn Gedrich, Mayor Menna, Ann Goldman, Dr. Ramage.
- XII. Public Portion: None.
- XIII. Adjournment: 7:09pm Motion to approve Ann Ciabattoni, 2nd - Jim Whyte. Abstain: None. Absent: Robyn Gedrich, Mayor Menna, Ann Goldman, Dr. Ramage.

Respectfully submitted,

Candyce Valor